



प्रधान मुख्य आयकर आयुक्त कार्यालय,  
आन्ध्रप्रदेश एवं तेलंगाना, हैदराबाद.

**OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX  
ANDHRA PRADESH & TELANGANA, HYDERABAD**

10वीं मंजिल, 'सी' ब्लॉक, आयकरशिखर, ए.सी. गार्ड्स, हैदराबाद-500 004

10<sup>th</sup> Floor, 'C' Block, IT Towers, AC Guards, Hyderabad-500 004

टेलिफोन-040 : 23425474, फैक्स 23241427, फैक्स 040-23240403

Tel.No. -04023425474, Fax 23241427, Fax 040-23240403

F.No. Pr. CCAP/1(18)(a)/TA/Estt./2023-24

Date:16.08.2023.

**MEMORANDUM**

Sub: Establishment - I.T. Department, Andhra Pradesh & Telangana, Hyderabad-  
**Appointment of Tax Assistants (TA) - Allotment of candidates - Reg.**

\* \* \* \* \*

The following candidates are approved for appointment on compassionate grounds as **Tax Assistant (TA)** in the Income Tax Department, Andhra Pradesh & Telangana Region in the Pay Band/ Scale of Level-4 of 7<sup>th</sup> Pay Commission Pay Matrix (Pre revised scale PB-I, Rs. 5200/- – 20200/- and Grade Pay of Rs. 2400/-) under the Direct Recruitment Quota, are allotted to the below mentioned appointing authorities (col.3) for being posted to the station mentioned(col.4) against their names:

S.N O	NAME OF THE CANDIDATE (SHRI/SMT/KUM)	APPOINTING AUTHORITY TO WHOM ALLOTTED	STATION
(1)	(2)	(3)	(4)
1	<b>K.LAKSHMI PRANEETHA</b> 7-16-202,SRINAGAR, 7/3, GUNTUR, AP-522002 <a href="mailto:praneethakagga@gmail.com">praneethakagga@gmail.com</a> CONTACT NO: 6301302114	PR.CIT, VIJAYAWADA	GUNTUR
2	<b>JUAVERIA SALAM</b> 6-2-164/7, P&T COLONY, SPL BLOCK, ASIA'S DUNCANS AVENUE APT, FLAT NO.302, SUNCITY, BANDLAGUDA JAGIR, RR DISTRICT, TELANGANA- 500086 <a href="mailto:juaveriasalam11@gmail.com">juaveriasalam11@gmail.com</a> CONTACT NO: 8008919374	PR.CIT-4, HYDERABAD	HYDERABAD
3	<b>R. SAI KARAN VARMA</b> 10-102/10/2, ROAD NO2, SRI KRISHNA NAGAR, PEEZADIGUDA, MEDIPALLY, HYDERABAD, TELANGANA-500039 <a href="mailto:karanvarma1994@gmail.com">karanvarma1994@gmail.com</a> CONTACT NO: 8143214572	PR.CIT-1, HYDERABAD	HYDERABAD
4	<b>CHALUMURI MAHESH</b> #48, R& B JUNCTION, BESIDE GURAJADA PUBLIC SCHOOL, NEAR AMMA WATER PLANT, VIZIANAGARAM <a href="mailto:maheshchalumuri7@gmail.com">maheshchalumuri7@gmail.com</a> CONTACT NO: 6303181306	PR.CIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM

2. The appointing authority mentioned at Column No. 3 is/are requested to issue the appointment order without changing the station mentioned at Column No.4 immediately to the candidate(s) incorporating the following conditions:

(i) ***The appointment of the candidate is subject to verification of his/her Character and antecedents. If anything unsatisfactory or negative found, the services will be terminated without assigning any reasons or notice.***

(ii) The candidate is required to take an oath of allegiance to the Constitution of India in the format given below:

*“ I.....do swear/solemnly affirm that I will be faithful and bear true allegiance to India and to the Constitution of India as by law established that I will uphold the sovereignty and integrity of India and that I will carry out the duties of my office loyally, honestly and with impartiality.”*

(iii) His/her retention in service is further subject to his/her being found suitable for Govt. Service, in all respects.

(iv) He/she is warned that furnishing of incorrect information on any points will render him liable to disciplinary action.

(v) He/she is informed that his/her appointment will be purely on a provisional basis. He/she will initially be on probation for a period of two years. If in the opinion of the Government his/her work or conduct is unsatisfactory or shows that he/she is unlikely to become an efficient Tax Assistant, the Govt. may discharge him/her at any time.

(vi) His/her appointment will be subject to the rules and regularizations framed by the Govt. of India from time to time for the employees of the Income Tax Department.

(vii) He/she must produce original certificates in proof of his/her discharge from service from his previous employer, if applicable.

(viii) He/she must produce original certificates in proof of his/her academic qualifications, caste (if applicable) and age to the Head of Office of posting.

(ix) The Pension Scheme communicated vide Department of Expenditure, Ministry of Finance, Government of India letter in F.No.1(7)(2)/2003/TA/11 dated 07.01.2004 will be applicable to him/her. Immediately on joining Government service, He should provide particulars such as his name, designation, scale of pay, date of birth, nominee(s) for the fund, relationship of the nominee etc., in the prescribed form (Annexure-I) enclosed.

(x) If he/she is re-employed pensioners/re-employed ex-servicemen, he/she should file an option for fixation of his pay as required in Government of India Decision No.(5) of CCS (Fixation of Pay of Re-employed Pensioners) Order 1986 (read with Order No.16 of these orders) and such an option to have the pay fixed on re-employment should be filed and such an option should be exercised within three months of his employment and such an option will be treated as final.

(xi) If he/she, who is a re-employed Military Personnel, desires to take advantage of the retirement benefits based on the Combined Military and Civil Services, as per Rule 19 of CCS(Pension) Rules read with G.I.D there under, He/she should exercise

an option within a period of one year from the date of joining the civil service or post. If no option is exercised within the period specified, He/she will be deemed to have opted to continue to draw the Military Pension or retain gratuity received on discharge from Military Service and consequently his/her former Military Service shall not count as qualifying service for civil pension.

(xii) *He/she is informed that the offer of appointment would lapse automatically after the expiry of six months from the date of issue of original offer of appointment as per the DOPT O.Ms No. 35016/2/93-Estt.(D) dated 09.08.1995 and 1259494-Estt.(D) dated 09.08.2017.*

(xiii) *He/she is informed that the Inter Charge Transfer in the Income Tax Department has been withdrawn vide CBDT's letter in F.No.HRD/CMD-1/108/1/2020-21/6406 dated 22.12.2020.*

(xiv) *He/she should intimate about the previous competitive/recruitment examinations appeared, if any.*

3. The Appointing Authority should collect the Registration Card (X-10) issued by respective Employment Exchange (if registered), from the appointees at the time of his/her joining duty. The appointee may be informed of the same well in advance enabling him/her to carry it along with him/her while joining duty. Thereafter, the same may be forwarded to the respective Employment Exchange where the candidate is registered for cancellation of his/her registration, wherever applicable.

4. A copy of the appointment order and joining report may be marked to this office for record.

5. This issues with the approval of the Pr. Chief Commissioner of Income Tax, A.P & Telangana.

Sd/-

(K. RAVI KIRAN)

आयकर आयुक्त (प्रशासन एवं करदाता सेवाएं),  
Commissioner of Income Tax (Admn. & TPS),  
हैदराबाद, Hyderabad.

Encl: As above.

To

**The Appointing Authorities mentioned at Column No.3 above.**

Copy to:

1. The Confidential Section of this office.
2. The personal files.
3. The Secretary, ITEF, Group 'C' Circle, A.P.&Telangana, Hyderabad.

  
(थम्बा महेंद्र) / (THAMBA MAHENDRA)

आयकर उपायुक्त (मुख्या)(प्रशासन)  
Dy. Commissioner of Income Tax(Hqrs.)(Admn.)

प्रधान मुख्य आयकर आयुक्त का कार्यालय  
O/o. Pr.CCIT, AP & TS, Hyderabad